



New Roots Internship 2022

Job Description and Expectations

Mission Statement: The Big Garden's mission is to cultivate food security by developing community gardens, creating opportunities to serve, and providing education on issues related to hunger.

Job Description: The New Roots Internship focuses on urban agriculture education in metro-Omaha. Interns will learn urban agriculture skills and work with children and youth using our Grow-Your-Own curriculum. The Grow-Your-Own summer program is held at our partnering organizations: schools, non-profit organizations, and childcare centers. We are inspiring future generations of nature lovers, farmers, and garden-fresh food eaters! Interns will also work in our greenhouses, maintain gardens, harvest, process & deliver produce, learn about food security and food justice, and attend Big Garden events.

Employment Requirements: A valid driver's license, age 19+, successfully pass a background check before official hire.

Employment Information: Each intern will have an individual employment agreement. The internship will last 12 weeks starting May 23rd and ending August 20th.

Pay: Interns are paid \$15/hour for 35-hours of work. Paychecks are issued on the 15th and the last day of each month.

Hours: Employment is 35 hours a week. Hours are based on your class schedule, staff meetings, events, and weekly garden projects. Interns are required to work M-F 7 hours/day. Interns are also expected to work occasional evening & weekend events.

Time Off: Schedule changes need to be cleared through the New Roots Coordinator one week prior to the missed date. Missed hours can be made up during the same pay period. You will only be allowed 3 excused absences throughout the duration of the internship.

Expectations:

- Interns are expected to provide their own transportation to work and garden sites
- Report garden progress, needs, and good things to the New Roots Coordinator
- Interns will be expected to work with their teaching partner, plan for classes using our curriculum, prepare all necessary materials, and teach hour-long lessons at garden sites.
- Interns are expected to participate in all events and trainings designated by the New Roots Coordinator as well as work regularly with volunteer teams.
- Interns are required to wear outdoor-appropriate clothing and shoes, along with any other relevant safety equipment while in a garden or doing manual labor.
- Have fun and enjoy the internship!



New Roots Internship 2022 Application

First Name _____ Last Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Email Address _____

On a separate page or pages, please answer the following questions. Total responses should not exceed more than two pages. There are no right or wrong answers.

1. Why are you interested in the New Roots Internship? Please include personal interests and goals for the internship.
2. Please discuss your knowledge and experience in regards to organic gardening or sustainable agriculture. Please also describe any experience working with children & youth.
3. State, in your own words, the meaning of community. Provide one example of how you personally interact with your/a community.
4. What do you want to change about the world? What is a big change that youth today will make in the future?

Please include three references with contact information (address, phone, email). References can include a teacher/professor, a former or current coach, a faith-community leader, a previous employer, mentor, or a supervisor. Please do not include friends or relatives.

Email or mail all completed applications by **Monday, May 9, 2022**. Feel free to email with any questions or concerns that you may have.

The Big Garden is committed to providing equal employment opportunities. Employment decisions are made without regard to ability, age, race, color, religion, sex, sexual orientation, national origin, marital status, veteran status, pregnancy, or any other protected characteristic. This policy includes all aspects of employment, such as recruiting, hiring, placement, training, compensation, promotion and termination.

The relationship between The Big Garden and the employee is an employment-at-will relationship. Either the employee or TBG may terminate the employment relationship at any time with or without notice, for any reason or no reason at all, with or without cause.

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

Signature _____ Date _____

Kaya Baker
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